



**Lincoln School Accountability Report Card
El Centro Elementary School District
November 1998**

Message From The Principal And Staff

This report card provides parents and community with ongoing information about Lincoln Elementary School. This report card covers everything from student achievement and student discipline to school facilities and safety. We hope you find it an important and useful document. We invite any comments and/or suggestions that might help us in better serving our students. You may call us at 352-3060 if you have any questions about this report.

Mr. Michael Minnix, Principal

Lincoln Elementary School's Mission

Lincoln School is committed to the belief that all students can learn. Our task as teachers and support staff is to provide our students a school climate that fosters high self-esteem and promotes increased academic achievement. We are proud of the accomplishments of our students and will continue to support and assist them as much as possible.

1. School Staffing/Student Population

Lincoln School students are served by a faculty of 25 certificated and 29 classified staff. These includes 23 instructional assistants, custodians and other support personnel. The ethnic distribution for Lincoln School is the following; 85% Hispanic, 6% Black, 8% White

and 1% other.

2. Student Attendance

Last year, our school had a total enrollment of 567 students who generated 120,060 student attendance days. We estimate that a very small percentage (less than 2%) of the student attendance days were generated by students who did not attend full minimum instructional days because of unexcused absences. Therefore, we encourage all of you to send your children to school daily. We have a number of students who are consistently late to school. Students frequently tardy miss out on their education. Our morning bell rings at 8:05 in grades 1-5 and class starts at 8:10 a.m.. Kindergarten classes start at 8:05 a.m. Please make every effort to get your children to school on time.

Lincoln School offers incentives to improve school attendance. Attendance trophies are awarded each month to the class with the best attendance in each grade level. Yearly attendance certificates are given by the principal. To further encourage attendance at our school, parents of habitually late or absent children will be contacted by school personnel. Chronic problems will be referred to the SARB Board for appropriate action.

3. Student Achievement

Student achievement is measured by the Stanford Achievement Test (SAT) and APRENDA Test. For the school years 1995-96 and 96-97 the scores reported are for reading Comprehension and Math Applications. For the 1997-98 school year the scores reported are for total Reading and total Math. We have implemented a laser disc instructional program in the area of science called Windows On Science. We have also purchased math/science labs in order to provide our students more hands-on instruction. We have

also recently upgraded our 35 station computer lab used to enhance instruction in the areas of reading and math

SAT Percentiles Scores

Sch. Yr.	<u>95-96</u>	<u>96-97</u>	<u>97-98</u>
	Reading/Math	Reading/Math	Reading/Math
Grade 1	23 / 19	37 / 39	40 / 59
2	37 / 29	39 / 34	24 / 40
3	23 / 41	23 / 21	15 / 31
4	24 / 27	41 / 60	25 / 21
5	20 / 29	17 / 29	19 / 27
6	26 / 30	29 / 39	23 / 42

APRENDA Percentiles Scores

Sch. Yr.	<u>95-96</u>	<u>96-97</u>	<u>97-98</u>
	Reading/Math	Reading/Math	Reading/Math
Grade 1	67 / 52	70 / 65	66 / 40
2	69 / 56	75 / 69	61 / 49
3	78 / 72	69 / 54	74 / 54
4	50 / 34	72 / 78	63 / 52
5	62 / 30	54 / 43	61 / 32
6	50 / 36	0 / 0	46 / 41

4. Expenditures

Last year, the El Centro Elementary School District spent \$33,558,622 or \$5,495 per student. These expenditures included general education, special education, and State and Federally funded projects and were made in the following amounts.

Employee Salaries, and Benefits: per student or 78% of the total budget	\$4,286
Books and Supplies: per student or 6% of the total budget	\$330
Services and Operating Service: per student or 6% of the total budget	\$330
Capital Outlay (Equipment): per student or 6% of the total budget	\$330
Other Outgo: per student or 4% of the total budget	\$219

Lottery funds were used to upgrade the instructional program and are included above. Also included were amounts spent in School Improvement, Economic Impact Aid, Gifted & Talented, Bilingual, Special Education and Mentor Programs.

Last year Lincoln School received \$428,492 in State and Federal funds for special programs. \$281,562 or 65.71% of the allocation, went to employee salaries and benefits. These monies paid for 15 instructional assistants. \$146,930 or 35.29% of the monies was used to supplement the instructional program. The items purchased were instructional materials, math manipulatives, software, library books, ESL materials and staff development. Categorical expenditures were approved by the Lincoln School Site Council.

5. Class Size

The El Centro Elementary School District implemented the State Class Size Reduction Program of 20 students per teacher in grade 1 for the 1996-97 school year, in grades 1 and 2 for the 1997-98 school year, and in K-3 in the 1998-99 school year. Lincoln School class sizes last year ranged from 31 students in kindergarten, 32 in third grade, and up to 35 in fourth through sixth grades. Each class has a part-time instructional assistant who provides supplemental help to students.

6. Teacher Assignments

All Lincoln School teachers are assigned to teach within their credentialed subject areas. Our school has experienced no problems with the proper assignment of teachers, because California law permits teachers in the elementary grades to instruct students across all subject matter areas. Lincoln School also employs other certificated specialists who are properly credentialed to teach or provide service in their specialty area.

7. Textbooks and Instructional Materials

The El Centro Elementary School District sets a high priority on providing sufficient textbooks and instructional materials to support each school's instructional program. A district wide committee, representing each of the schools, chooses textbooks and instructional materials from the State Board of Education approved list. These programs are adopted district wide in each subject area to provide continuity and consistency throughout the district. New science materials which include texts, science labs, and laser disc technology were

implemented during the 1995-96 school year. New Language/Grammar books were purchased for implementation in 1997.

The El Centro Elementary School District follows the State Department of Education Instructional Materials adoption cycle to ensure that instructional materials are relevant and up to date. Lincoln School has a library which provides a variety of library books, reference books, and other instructional materials. Last year Costco Warehouse donated \$11,561 to Lincoln School Supplementry Accelerated Reader Program and enhancing our school library with additional books and software material. Costco employees also donated 1 hr. a week providing tutoring assistance to selected 3rd - 6th. Grade students. Besides computers in every classroom, there is also a computer lab with various software programs available for student use.

8. Counseling and Support Services

Students at Lincoln School receive an adequate level of non-instructional support services from a highly qualified staff which includes: a school psychologist, a speech/language specialist, a library assistant, and an instructional resource clerk. Some services are available daily, and others at least one day a week.

9. Substitute Teachers

Lincoln School has not experienced any difficulty in obtaining qualified substitute teachers to cover classes for teachers who are absent except on a few occasions. On these occasions, the lack of a large substitute teacher pool has made it difficult to provide enough substitutes for schools in the district on days of heavy teacher absence.

10. School Facilities and Safety

Our intent is to provide a safe and orderly environment as well as an attractive and well maintained campus. The staff, parents, and students take great pride in keeping the physical environment clean and safe for children. 2 years ago we had a beautiful mural

of Lincoln School Mascot (Roadrunner) painted throughout the campus and room numbers painted on the room doors. The mural is appreciated by students, parents and staff. To safeguard the well-being of students and staff, safety drills, including monthly fire drills and regularly scheduled earthquake/disaster drills, were conducted.

To ensure that playground rules were followed and safety maintained, the playgrounds were supervised by teachers and the principal before, during recess, and after school. Playground rules are displayed on 4' X 8' pieces of plywood throughout the school on the playground to assure student safety and remind all students of Lincoln School Playground Rules. Playground and noon duty assistants assisted in the supervision on the playground during lunch. All staff members, including custodians and a part-time groundskeeper worked towards establishing a well maintained campus. Security is bolstered by a schoolwide alarm system, and vandalism and theft have been kept to a minimum.

11. Teacher Evaluation

Teachers at Lincoln School are evaluated on a regular basis by the principal. Permanent teachers are evaluated at least every other year and probationary teachers are evaluated every year. The evaluation procedure includes assessment in each of the following areas: Pupil Progress, Instructional Techniques and Strategies, Adherence to District Curriculum and Programs, Learning Environment, Pupil Control and Behavior Management, Interpersonal Relationships, attendance and Punctuality, Professional Growth, and Other Duties.

12. Discipline and Climate for Learning

The principal, staff, parents and students at Lincoln School are committed to a disciplined, stimulating and supportive learning environment. Our schoolwide discipline plan, which reflects high standards for student behavior, is implemented in a consistent and positive manner; rules are posted in every classroom. Other schoolwide programs which recognize and promote high expectations for student behavior and achievement include:

honoring student of the month, and honor roll students, attendance and citizenship trophies for classrooms, monthly sweepstakes, and end-of-the-year awards for academics, attendance, and school service efforts. For the past 3 years suspensions and expulsions have been as follows:

1995-1996	7	Suspensions	0	Expulsions
1996-1997	21	Suspensions	0	Expulsions
1997-1998	8	Suspensions	0	Expulsions

The staff and principal worked closely with parents to alleviate serious behavior problems and to encourage success at school.

13. Training and Curriculum Improvement

The El Centro Elementary School District devotes high priority to staff professional growth and curriculum improvement. During the 1996-97 school year, 6 staff development days were scheduled to inservice certificated staff on strategies to work with English learners. During 1997-98, a total of 5 inservice days were scheduled. These district wide inservice days focused on language arts and two days focused on the needs at individual schools. For the 1998-99 school year, teachers were given the opportunity to attend two optional district wide staff development prior to the beginning of school. Focus areas were science, reading and classroom management. Individual schools had the opportunity to schedule up to two days of optional staff development.

Lincoln School teaching staff attended various inservices during the past three years. Staff members who have attended workshops share ideas and materials at regularly scheduled staff meetings. Workshops attended have emphasized improved methodologies in the areas of language arts and classroom organization. Lincoln School will continue to give high priority to the area of professional development for all staff members. Lincoln School will receive indepth inservice on accelerated Reader

14. Quality of Instruction and Leadership

Lincoln School maintains a school instructional plan which is evaluated and updated each year and rewritten every three years. Our

school Plan is revised each year and each curriculum area has been refined to match State Frameworks and Program Quality Criteria. Our school participated in a PQR 2 years ago. The PQR Consultants made minor suggestions in improving our math program to meet the needs of all students.

Lincoln School will be implementing the recommendations made by the PQR Consultants to enhance our math program. Twelve areas (both curricular and non-curricular) goals were reviewed. The entire Lincoln staff will be involved in the planning and evaluation of our instructional program through our self study. Our current school plan reflects the goals for improvement as a result of our Program Quality Review. Among other improvement activities, this year again, we are developing our school writing program and student writing portfolios. We are utilizing AIMS and Windows on Science materials to provide students more hands on experiences in the areas of math and science.

Our school also works hard to meet the needs of special student populations. These needs were met through a variety of programs such as Special Education, Bilingual Education, Chapter I and Migrant programs.

15. Instructional Minutes

During the 1997-98 school year, Lincoln School offered a total of 36,000 instructional minutes per year in Kindergarten as required by the State of California. In grades 1-3, 52,200 instructional minutes per year were offered as compared to 50,400 instructional minutes required by the State of California. In grades 4-6, 56,700 instructional minutes were offered as compared to 54,000 instructional minutes required by the State of California.

Lincoln School offered a total of 180 instructional days during the 97-98 school year that met or exceeded the State of California minimum requirement for instructional minutes. The following average number of instructional minutes per year were offered in each of the following subject areas:

	<u>1st</u>	<u>2nd</u>	<u>3rd</u>
English Language			

and Literature	10,800	16,200	21,600
Mathematics	5,4000	7,200	10,600
Science	5,400	5,400	10,800
Social Science	3,600	5,400	
		5,400	
Foreign Language	3,600	3,600	5,400
The Arts	3,600	3,600	5,400
English Language/ 6 th	4 th	5 th	-
and Literature	10,800	16,200	17,700
Mathematics	10,800	9,540	12,600
Science	10,800	7,740	9,900
Social Science	9,540	9,000	
		9,900	
Foreign Language	2,700	10,800	5,400
The Arts	5,400	2,700	3,000

In addition to the regular salary schedule, off salary schedule bonuses have been paid to teachers and administrators of approximately 1.97% of their regular salary from lottery funds. Budget percentages reflected the percentage of the total district budget that was spent for teachers and administrative salaries in 1996-1997.

16. Comparative Salary and Budget Information

State law requires that comparative salary and budget information, which is taken from documents available to the general public, be displayed in each School Accountability Report Card. The information reflects 1996-1997 school year salary and budget information for the El Centro Elementary School District. Daily rates of pay were computed based on the employee's required work year. The number of required work days varied by position. Hourly rates were based on a required work day of eight hours for administrators and the contractual agreement of approximately six hours for teachers.

SALARY CATEGORY (1996-97)		EL CENTRO SCHOOL DIST. DISTRICT AVERAGE			COMPARISON STATE AVERAGE		COMPARISON STATE AVERAGE
		Annual Salary	Daily Rate	Hourly Rate	Annual Salary	Daily Rate	Annual Salary
Teacher	Beginning	\$26,844	\$145.89	\$24.32	\$28,974	\$158	\$23,609 - \$32,614
	Mid-Range	\$43,245	\$235.03	\$39.17	\$47,464	\$259	\$39,943 - \$57,157
	Highest	\$55,489	\$301.57	\$50.26	\$55,623	\$304	\$50,016 - \$62,744
Principals		\$68,509	\$334.19	\$41.77	\$71,543	\$344	\$56,203-\$82,468
Superintendent		\$89,585	\$407.20	\$50.90	\$101,271	\$456	\$80,671-\$124,190

BUDGET PERCENTAGES (1996-97)

For Teacher's Salaries	43.97%	44.99%	37.51% - 51.68%
For Administrative	5.49%	5.34%	3.93% - 6.95%

This has been the ninth annual report that you have received from Lincoln School. One of the most important goals in the El Centro Elementary School District is to have open communication among our staff and parents. I hope that this report has contributed to that goal. We look forward to sending you a report like this each year.

Dr. Michael Klentschy
Superintendent

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